## Bridgehampton School District Board of Education Business Meeting Wednesday, June 24, 2015 Café - 7:00 PM MINUTES

## I. ROUTINE MATTERS

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:04PM, followed by the Pledge of Allegiance.

**Present:** Ron White, Lillian Tyree-Johnson, Doug DeGroot, Jennifer Vinski, Kathleen McCleland, Jeff Mansfield, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Thomas Volz, Counsel; Tammy A. Cavanaugh, District Clerk

Press: Carrie Ann Salvi, The Sag Harbor Express

**Guests:** Judiann Carmack-Fayyaz with students: Harriet DeGroot, Isaiah Aqui and Jamari Gant from the Bridgehampton Robotics Team Supreme to do a presentation; Judiann also spoke of the Culinary Club Trip to Disney World; David Holmes, Librarian.

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated June 24, 2015.

Motion: L. Tyree-Johnson Second: K. McCleland Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 27, 2015 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McCleland Vote: 6-0

- **D)** Invitation to visitors to address the Board of Education on agenda items
- E) Communications
  - 1) Invitation to SCOPE Education Services Annual Dinner (copy in folders)
  - 2) NYSSBA 96 Annual Convention & Education Expo NYC Oct 18-20, 2015 (information in folders)
  - 3) 2014/2015 Yearbook (copy in folders)
  - 4) Letter from Henry Meyer regarding Sean Sharp
  - 5) SCOPE Newsletter
  - 6) Gym banner design sample
  - 7) Invitation to Pre-K 4 Graduation

7:15PM – Larry LaPointe arrived.

- **G)** Board of Education Discussion Items
  - 1) Nutrition & Culinary Club Presentation
  - 2) Robotics Club Presentation
  - 3) Facilities Plan
  - 4) Audit Committee
  - 5) Safety Committee
  - 6) Facilities & Grounds Committee
  - 7) Policy Review Committee
  - 8) District Wellness Committee
  - 9) Strategic Planning Committee
  - **10)** Committee Meeting Times
- H) Consideration of additional items for the Agenda

## **II. ANNOUNCEMENTS**

- A. June 25 Early Dismissal 11:15AM, Grades PreK 8
- A. June 25 PreK Graduation 10 AM
- B. June 26 Last Day of School Early Dismissal 10:15AM
- C. June 26 Moving Up Day K-5<sup>th</sup> Grades 9AM
- D. June 28 Graduation 4PM
- E. June 29 4<sup>th</sup> Quarter Report Cards mailed home
- F. July 1 Re-Organization Meeting Café 7PM

# III. REPORTS

- A) Superintendent/Principal's Report
- June has been a busy month -
  - The French classes had a taste of French cuisine on a Walking Trip to Pierre's restaurant that is always a terrific treat.
  - The Grade 1 class had a wonderful Author's tea that really highlighted the work that our students are doing within the new Writer's Workshop, so we are already talking about making it a bigger deal, and engaging all of the elementary grades net year
  - I attended the DAR Luncheon with our Valedictorian, Hayley Lund as well as a Valedictorian /Salutatorian celebration with Hayley and Daniel Denton our Salutatorian at Hampton Bays High School, where Assemblyman Thiele and Senator LaValle honored the students, which was very nice.
  - I also attended our seniors' baccalaureate dinner at the American Hotel, as well as the EH Shining Star celebration that honored our juniors, Harriet DeGroot and Matthew Hostetter – well deserving of the title: Rising Stars!
  - In addition to what seems to be a month long eating fest, I attended the long awaited Alumni Basketball Game sponsored by the Class of 2016 – and supported by Ron White – it was an amazing night for Bridgehampton – and something we should do more often.
  - The PBIS Team and I met with Fred Doss from Paddlers to go over a summary of the use of grant funds that they awarded us. They seemed very pleased with what their grant was able to offer our students, and encourage us to apply again – and we will be meeting to finalize that grant proposal tomorrow.

- The PTO went all out once again with their end of the year BBQ I would like to publicly thank them for an amazing event that brings so many of us together.
- That same evening the Robotics team took time to thank their sponsors with a lovely presentation of their adventures and accomplishments that the sponsors really seemed to enjoy.
- Students have completed all end of the year exams and benchmarks for 2015-2016 – and next week we will be reviewing our local data as we wait for the 3-8 testing data
- We continue to iron out the final schedule for next year, and will update the board at the next meeting in terms of assuring that everything is covered.
- This week we had an assembly to encourage summer reading- in partnership with the Hampton Library –which was coordinated by David Holmes and Jessica Rodgers this year. Students are assured library cards, and some appropriate books for their reading levels.
- We had graduation practice and some pizza with our wonderful seniors in preparation for Sunday.
- Tomorrow we graduate our precious PreK class a very strong class! That begins at 10 and is a must see if you are in the area.
- Friday- our K-5 students move up at their Moving up Day ceremony- beginning at 9AM
- Graduation programs are getting ready to print- and the final touches of finishing up this amazing school year are underway – by this time next week – we will reorganize for the next school year~
- **B)** School Business Administrator Report

## Finance:

\* Preparing to close 2014/15 books & open 2015/16.

\* Transportation Contract Renewals for 2015/16 (McCoy Bus & Sag Harbor) - based on May 2015 Consumer Price Index (CPI) which is negative (decrease) from the prior year. This translates to a zero percent increase in our 2015/16 contracts.

Facilities: Summer Projects

- 1) Art Room renovation
- 2) Gym renovation
- 3) District Office handicap ramp and rear deck
- 4) Electrical up MS, DO, and PPS

4) Misc - additional Kindergarten cubbies, whiteboards in the English classroom, four new Smartboards,

- 5) Masonry Sealer Project to be completed
- 6) Playground Surface to be repaired
- 7) Asbestos Remediation basement crawl space
- 8) New Basketball Court and 2nd Basketball Net on tennis court

Note: Tent will remain through six week summer program as well as porta-potty. Softball field 1st & 3rd base line fence height increased from 4' to 8'. Landscaper will here Thursday to prepare grounds for graduation.

## **IV. NEW BUSINESS**

#### \*Consent Agenda: Items 1 – 5

	Motion: L. Tyree-Johnson	Second: J. Vinski	Vote: 7-0
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1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the June 11, 2015 Surplus List submitted by Nina Merkert.

Motion: L. Tyree-Johnson Sec	ond: J. Vinski Vote: 7-0
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**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the June 22, 2015 Surplus List submitted by Henry Meyer.

Motion: L. T	yree-Johnson	Second: J. Vinski	Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the first reading of Policies: #1800 Donations, Gifts & Grants to the District; #5140 Entrance Age; #5150 School Admissions; #5300.60 Student Searches & Interrogations; #5420 Student Health Services and #5420-R Student Health Services Regulation.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the CSEA 2015 Summer Hours as per the Memorandum of Agreement and authorizes the Board President to sign the agreement.

Motion: L. Tyree	e-Johnson	Second: J. Vinski	Vote: 7-0
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5) **Resolved** that the Board of Education approves the MOA dated June 23, 2015, signed by the BTA president and the Superintendent requesting authorization of dental and optical benefits for domestic partners.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

#### V. SUPERINTENDENT'S RECOMMENDATIONS

#### \*Consult Agenda: Items A1, A2, A4 – A17

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

#### A. Financial Matters

 Resolved that the Board of Education of the Bridgehampton UFSD approves the transportation contract with the Sag Harbor UFSD for the 2015 Special Education Summer Route to Bridgehampton UFSD in the amount of \$7,500 and authorizes the Board President and Superintendent to execute the contract:

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts the proposed Bid #15-02 of \$98 standard hourly rate and \$150 emergency services hourly rate from Palace Electrical Contracting, Inc. for Electrical Services for the 2015/2016 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson	Second: J. Mansfield	Vote: 7-0
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3) Resolved that the Board of Education of the Bridgehampton UFSD approves the municipal cooperative agreement with the Southampton UFSD authorizing Bridgehampton students to attend the summer drivers' education course at Southampton from July 17 – August 20, 2015 and for the Board President to execute the contract.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 7-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund A with 34 Claims in the amount of \$86,500.20.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

**5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 13 Claims in the amount of \$2,698.53.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #39 Fund H with 3 Claims in the amount of \$2,284.92.

	Motion: L. T	yree-Johnson	Second: J. Mansfield	Vote: 7-0
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**7) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 21 Claims in the amount of \$98,289.74.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

- **8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #29 Fund A with 50 Claims in the amount of \$206,956.43.
  - Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0
- **9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund F with 1 Claim in the amount of \$5,000.00.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

**10)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund T with 15 Claims in the amount of \$93,052.54.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

**11)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #42 Fund H with 1 Claim in the amount of \$1,125.15.

	Motion: L. T	yree-Johnson	Second: J. Mansfield	Vote: 7-0
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**12)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #41 Fund H with 1 Claim in the amount of \$914.83.

Motion: L. Tyree-Johnson	Second: J. Mansfield	Vote: 7-0
<b>13)Resolved</b> that the Board of Education of Fund C with 12 Claims in the amount of	<b>a</b> 1	accepts Warrant #21
Motion: L. Tyree-Johnson	Second: J. Mansfield	Vote: 7-0
<b>14)Resolved</b> that the Board of Education of Auditor Report for May 31, 2015.	f the Bridgehampton UFSD	accepts the Claims
Motion: L. Tyree-Johnson	Second: J. Mansfield	Vote: 7-0
<b>15)Resolved</b> that the Board of Education of Treasurer's Report dated May 31, 2015	<b>U</b>	accepts the Monthly
Motion: L. Tyree-Johnson	Second: J. Mansfield	Vote: 7-0
<b>16)Resolved</b> that the Board of Education L for the period 07/01/14 – 05/31/15.	JFSD accepts the Revenue	Budget Status Report
Motion: L. Tyree-Johnson	Second: J. Mansfield	Vote: 7-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/14 – 05/31/15.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

## B) PERSONNEL

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Carolyn Abrams-Dyer as a Teacher Aide at the Bridgehampton UFSD effective August 31, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

 Resolved that the Board of Education of the Bridgehampton UFSD approves Vanessa Rojano as a Clerk Typist, Spanish Speaking for the 2015/2016 school year, effective July 6, 2015, at an annual salary of \$32,480, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

## \*Consent Agenda: Items B3 – B9

	Motion: L. Tyree-Johnson	Second: J. Vinski	Vote: 7-0
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**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves Jennifer Maldonado as a Teacher Assistant, as per a student IEP, from July 20 through August 14, 2015 at an hourly rate of \$22.29.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD approves Meredith McArdle as a full-time (1.0 FTE) Special Education Teacher, effective September 1, 2015 at a Master's Step 2 salary of \$63,978.

Motion: L. Tyree-Johnson	Second: J. Vinski	Vote: 7-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Maria Bouzos-Reilly as a full time (1.0 FTE) Spanish Teacher (K-12), effective September 1, 2015 at a Master's Step 1 salary of \$61,564.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Karen Hochstedler as a Substitute Teacher Aide for the 2015/2016 school year at the daily rate of \$100.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

7) **Resolve**d that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan as a school nurse for 4 hours per day at her hourly rate of \$53.86 for the six week summer program.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a revision to the summer programming as follows:

	Summer School	
Simone Sooklall	Special Education 1:1 Aide for summer school	Not to exceed 30 hours per week for six weeks at Aide's hourly rate (\$18.601)
Alyssa Hauser	Special Education Program Aid	Not to exceed 20 hours per week for six weeks at Aide's hourly rate (\$18.601)

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 7-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Curriculum for 2015 as per the attached list.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

## C. COMMITTEE ON SPECIAL EDUCATION

 Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Special Education for Students # 10056, #966, #10302, #1104, #10075, # 1052, #972, #1080 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Students #10057, #726, #10130, #000000662, #000000461, #10019 and #661.

Motion: L. Tyree-Johnson Second: K. McCleland Vote: 7-0

## D. BUILDING USE REQUESTS

 Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the BEE Club to use the outside fields August 10 – 15, 2015 between the hours of 8am- 6pm.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 7-0

 Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from JKA Hamptons to use the Music/Science Building for a Karate Camp from 8:30am – 12:00pm, Monday, August 24 through Friday, August 28, 2015.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 7-0

VIII. ADJOURN at 8:28PM to Executive Session to discuss personnel issues with counsel.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

Respectfully submitted,

Tammy A. Cavanaugh District Clerk