

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, June 21, 2017
Café – 6:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:07PM, followed by the Pledge of Allegiance.

Present: Ron White, President; Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Jennifer Vinski, Doug DeGroot; Dr. Lois R. Favre, Superintendent; Tammy A. Cavanaugh, District Clerk

II. MOTION TO ADJOURN to Executive Session at 6:08PM to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

***7:00PM Jeff Mansfield, Michael Gomberg arrived.**

Present: Robert Hauser, Assistant Superintendent of Finance & Facilities

Guests: Michael Miller, Athletic Director; Aleta Parker, Director of Curriculum & Assessment; Marissa Silverberg; Kelly Sharp, Teacher; Christopher Jackimowicz, new hire

Counsel: Thomas Volz

Press: Christine Sampson, *The Sag Harbor Express*

III. MOTION TO RETURN to Regular Session at 7:25PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated June 21, 2017.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 24, 2017 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

(a) Thank you note from the Senior Class (in Board folders)

G) Board of Education Discussion Items

- (a) Marissa Silverberg, Farm to School Coordinator
- (b) Strategic Planning Committee Meeting (May 23, 2017)
- (c) Policy Review Committee Meeting (June 7, 2017)
- (d) Wellness Committee Meeting (June 20, 2017)
- (e) 2017/2018 Committees

H) Consideration of additional items for the Agenda

IV. ANNOUNCEMENTS

- (a) June 19-22 Half Day – Grades PreK – 8th
- (b) June 22 PreK Graduation 10AM
- (c) June 23 Last Day of School/Moving Up Day – 10:15am Dismissal
- (d) June 25 Graduation Day – 4PM
- (e) June 26 4th Quarter Report Cards mailed home
- (f) July 4 Independence Day
- (g) July 3 – Aug 10 Camp at the Hive, Mon-Thurs; 8am – 3pm
- (h) July 8 – Aug 19 Chess Club Tournaments, Saturdays 1pm-4pm
- (i) July 17 - Aug 11 Chess Club, Monday - Friday 9am – 2:30pm
- (j) July 17 – July 21 Rock Camp 9am – 3:30pm
- (k) July 12 Reorganization Meeting/Business Meeting
- (l) July 26 Board of Education Meeting
- (m) July 31 – Aug 11 PSG Soccer Camp, Monday-Friday 9am – 2pm

V. REPORTS

A) Superintendent/Principal's Report

We are winding down certainly to the end of the year Steve Meyers and Mike Miller coordinated a wonderful elementary field day.

- The prom was amazing- students looked gorgeous and a wonderful time was had by all.
- The Regents scores are looking good with no surprises. Very proud of our student and staff. Aleta coordinated everything beautifully. We are gearing up for moving up day for pre K tomorrow, and for k-5 on Friday.
- We are working on assuring staffing for next year, and the business office can attest to the ordering that is happening in preparation for the fall.
- The summer program is ready to go- we have 50 students for half day, 29 until 2 pm, and about 7 who will stay until 3 pm. The team is ready to go.
- In addition we have students who will attend Rock Camp, Dance Intensive, chess camp and a soccer camp.
- We are looking forward to a busy and fun filled summer.
- Chris Jackimowicz is here this evening.... He is the candidate we are recommending for our secondary math position. He comes to us highly recommended as a secondary math teacher; he rose to the top of a long line of interviews ... And did an amazing job on the demo lesson with our students. He brings an amazing knowledge of mathematics in addition to an ability to make it meaningful to students. We are very excited to have him join our team.

B) School Business Administrator Report

Finance

- Closing 2016/17 books and preparing to open 2017/18 books.
- August 14 - start 2016/17 Audit

Facilities

- New Construction - Anticipate Architect submitting plans Friday, June 23 to SED
- New outdoor electronic sign - delivery & installation week of June 26
- New portable Trailers for 24 x 60 District Office - anticipate July 15 delivery, July 30 plumbing and electric hookup, August 15 move in.
- Tennis court wind screens installed.
- Signs ordered - "No Pets/Dogs Allowed On School Property"

VI. NEW BUSINESS

*Consent Agenda, Items 1-10; pulling #2, 3 & 4

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of policies and regulations: #1741 Home Schooled Students; #4531 Field Trips & Excursions; #4532 School Volunteers; #5151 Homeless Children, #5151-R Homeless Children Regulation; #5240 Student Health Services; #5240-R Student Health Services Regulation; #5500 Student Records.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of two high-quality vinyl banners for the Sprouts Farm Stand from Alley Cat Signs.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of the Bee Club to the district in the amount of \$2,433.66.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Community Service Grant from the Town of Southampton in the amount of \$600.00 to be distributed equally between the Marimba Band and Secondary Student Government.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 7-0

5. **Resolved** that upon the recommendation of the Superintendent, the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement amending the collective bargaining agreement between the District and the CSEA dated June 8, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CSEA Employee Benefit Fund Retiree Dental Plan Memorandum of Agreement dated May 25, 2017 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

7. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus list from John Daniels, submitted on June 19, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

8. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus list from Helen Wolfe, submitted on June 20, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

9. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus list from Nina Merkert, submitted on June 16, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

10. **Resolved** that the Board of Education of the Bridgehampton UFSD hereby schedules the annual reorganizational meeting of the Board of Education for Wednesday, July 12, 2017, at 7:00 PM, in the café, in accordance with Education Law §1707.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

VII. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*Consent Agenda, Items A1-A25

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Transportation Contract with the Springs UFSD from July 3, 2017 through August 31, 2017 and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Transportation Contract with the Southampton UFSD from July 3, 2017 through August 31, 2017 and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Transportation Contract with the Sag Harbor UFSD from July 3, 2017 through August 31, 2017 and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Transportation Contract with McCoy Bus Co. from July 3, 2017 through August 31, 2017 and authorizes the Board President and Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 1 – August 31, 2017 with Anita Grille, MS, CCC-SLP and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 1 – August 31, 2017 with Salveo Healthcare Solutions, Inc. and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 1 – August 31, 2017 with Comprehensive Therapy Services (PT&OT), PLLC and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 1 – August 31, 2017 with Irene Morsch/Hamptons ABA Corp. and authorizes the Superintendent to execute the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund C with 11 Claims in the amount of \$2,365.82.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #34 Fund A with 69 Claims in the amount of \$235,669.52.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund C with 8 Claims in the amount of \$2,242.16.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund F with 1 Claim in the amount of \$23.90.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund H with 1 Claim in the amount of \$375.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund T with 20 Claims in the amount of \$112,629.55.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #36 Fund A with 1 Claim in the amount of \$1,007.44.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #35 Fund A with 73 Claims in the amount of \$518,070.56.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund C with 7 Claims in the amount of \$4,633.23.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund F with 1 Claim in the amount of \$350.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund T with 15 Claims in the amount of \$191,651.91.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund T with 1 Claim in the amount of \$132.84.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 4 Claims in the amount of \$873.81.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for May 31, 2017.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

23) Resolved that the Board of Education of the Bridgehampton UFSD accepts the monthly Treasurer's Report dated May 31, 2017.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

24) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/16 – 5/31/17.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

25) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/16 – 5/31/17.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts the resignation of Jennifer Schwab as a teacher, effective August 31, 2017.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Maylyn Zeesman as a Substitute Clerical at \$15 per hour, effective July 1, 2017 for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

3) Resolved that the upon the recommendation of the Superintendent of Schools, the Board of Education of the Bridgehampton UFSD hereby terminates Bryan O'Malley from his probationary position as Purchasing Technician, effective June 21, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the following students, pending completion of the employment hiring process: Melissa Villa and Liam Huberty, as student workers for the time period of May 25 – June 30, 2017 at \$10 per hour, not to exceed 10 hours each per week for an individual student and not to exceed 20 hours per week in total student hours.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves the Summer Curriculum for 2017 as per the attached list.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

6) Resolved that the Board of Education of the Bridgehampton UFSD approves Adrienne E. Gholson as a Substitute Teacher Aide for the 2017-2018 school year at the daily rate of \$100.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

7) Resolved that the Board of Education of the Bridgehampton UFSD approves Heather Meringola as the Teacher for the JumpStart program beginning August 14 through August 24, not to exceed 30 hours inclusive of preparation time at MA Step 1 hourly rate.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jen Suarez as the Teacher Assistant for the JumpStart program beginning August 14 through August 24, 2017 from 8:30-11:30am at the Teacher Assistant hourly rate.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

9) **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves Amendment #4 to Contract with the Superintendent/Building Principal, effective July 1, 2017 and authorizes the Board President to sign the Contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

10)**RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the terms and conditions of employment with Robert Hauser as the Assistant Superintendent of Finance & Facilities, effective July 1, 2017 and authorizes the Board President to sign the Contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 7-0

11)**RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the terms and conditions of employment with Aleta Parker, Director of Curriculum and Assessment, effective July 1, 2017 and authorizes the Board President to sign the Contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

12)**Resolved** that the Board of Education of the Bridgehampton UFSD appoints Susan A. Conklin, who maintains Certification in Students with Disabilities (Birth-Grade 2 and Grades 1-6) as well as Certification in Early Childhood Education (Birth-Grade 2 and Grades 1-6) and Students with Disabilities – English Language Arts (Grades 7-12) and Students with Disabilities (Grades 7-12) Generalist to serve as a 1.0 FTE Special Education Teacher whose probationary term shall commence on August 29, 2017 and expire on August 30, 2021, provided that in order to be granted tenure, Susan A Conklin shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Susan A. Conklin receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, at an annual salary of \$62,336, M Step 1, per the BTA contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

13)**Resolved** that the Board of Education of the Bridgehampton UFSD appoints Hamra D. Ozsu who maintains a Nursery, Kindergarten & Grades 1-6 and Reading Teacher Certification to serve as a 1.0 FTE AIS Literacy Teacher whose probationary term shall commence on August 29, 2017 and expire on August 30, 2021, provided that in order to be granted tenure, Hamra D. Ozsu shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Hamra D. Ozsu receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, at an annual salary of \$62,336.00, M Step 1, per the BTA contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

14) Resolved that the Board of Education of the Bridgehampton UFSD appoints Christopher Jackimowicz who maintains a Mathematics 5-6 and Mathematics 7-12 Initial Certificates Extensions to serve as a 1.0 FTE Mathematics Teacher whose probationary term shall commence on August 29, 2017 and expire on August 30, 2021, provided that in order to be granted tenure, Christopher Jackimowicz shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Christopher Jackimowicz receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time, at an annual salary of \$62,336.00, M Step 1, per the BTA contract.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10019, #10115, #10011, #501, #978, #844, #493, #10114, #10103, #10069, #10322, #973, #658, #10066, #1090, #10297, #10374, #10341, #10379, #10016, #716, #10367, #10182, #10358 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Preschool Special Education for Students #10464, #15990, #10421, #10425, #10358, #10462 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Students #10104, #10035, #10116, #662, #461, #726, #661, #10386, #10343, #10438 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

D) BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Judiann Carmack Fayyaz on behalf of the Environmental Club for use of the greenhouse, The Patch Farm Stand and the garden, June 20 through September 8, 2017 from 9am – 6pm.

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 7-0

VIII. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

IX. ADJOURN at 8:11PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson

Second: J. Mansfield

Vote: 7-0

***8:45PM – Kathleen McClelland left the meeting**

X. MOTION TO RETURN TO REGULAR SESSION AT 9:05PM.

Motion: L. Tyree-Johnson

Second: J. Mansfield

Vote: 6-0

- 1) Resolved** that the Board of Education upon the recommendation of the Superintendent of Schools, hereby approves School Construction Consultants as the Construction Manager in accordance with the response to the Request for Proposal dated February 15, 2017, subject to approval of a contract by Counsel, and authorizes the Superintendent to execute that contract on behalf of the District.

Motion: L. Tyree-Johnson

Second: J. Mansfield

Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Michael DeRosa who maintains a professional Certification, Grades 1-6; Professional Certification, Physical Education K-12; Professional Certification, Health Education K-12; and First Aid, CPR and SED, to serve as a 1.0 FTE Physical Education Teacher whose probationary term shall commence on August 29, 2017 and expires on August 30, 2021, provided that in order to be granted tenure, Michael DeRosa shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 302-d of either effective or highly effective in at least three of the four preceding years and if Michael DeRosa receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time, at an annual salary of \$62,336, M Step 1, per the BTA contract.

Motion: L. Tyree-Johnson

Second: J. Mansfield

Vote: 6*-1

*Kathleen McClelland, before her departure, advised the Board president via a note that she would vote for approval of Michael DeRosa as our new Physical Education Teacher and requested it be noted within the minutes.

XI. MOTION TO ADJOURN AT 9:15PM.

Motion: L. Tyree-Johnson

Second: J. Mansfield

Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk