

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, November 18, 2020
6PM – Virtual Meeting via: Google Meet
MINUTES**

I. ROUTINE MATTERS

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:09PM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson; Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Markanthony Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Carlos Bermúdez, Director of PPS/ENL; Jennifer Coggin, School Business Administrator; Sean Sharp, Director of Technology; Tammy A Cavanaugh, District Clerk

Absent: Doug DeGroot, Trustee

Counsel: Michael Vigliotta, Esq.

Guests: Robert Caliendo and Chuck Quinn of School Construction Consultants

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated November 18, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 2, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 1, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 28, 2020 Meeting of the Board.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- F) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- G) Invitation to visitors to address the Board of Education on agenda items.**

- H) Communications (As needed, copies will be provided via email to Board members)**

I) Board of Education Discussion Items

- 1) Robert Caliendo & Chuck Quinn – School Construction Consultants – Project Update
- 2) Policy Review Committee (11/4)
- 3) Budget Advisory Committee (11/4)
- 4) Wellness Committee Meeting (11/5)
- 5) Safety Committee Meeting (11/10)
- 6) Facilities & Grounds Committee Meeting (11/10)
- 7) Strategic Planning Committee (11/12)
- 8) Curriculum Committee (11/16)

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

(a) November 19, 2020	Parent/Student Forum-Reopening School Grades 7-12
(b) November 20, 2020	1 st Long Island VEI Trade Show
(c) November 23, 2020	Parent/Teacher Conferences
(d) November 24, 2020	Go Home Early Drill
(e) November 25, 2020	Thanksgiving Recess; No Classes – District Open
(f) November 26-27, 2020	Thanksgiving Recess; District Closed
(g) December 16, 2020	Board of Education Meeting; 6PM
(h) December 24 & 25, 2020	Christmas Holiday – District Closed
(i) December 28 – 30, 2020	Holiday Break – No Classes; District Open
(j) December 31, 2020	New Year's Eve – District Closed
(k) January 1, 2021	New Year's Day – District Closed

III. REPORTS

A) Superintendent Report

- We are completing the tenth week of school or approximately 48 days of instruction which is 25% of the school year. I want to commend all of our staff for their efforts to adapt to all the new protocols of in-person and remote instruction. The daily challenges are new to many of us including our students and their parents. We all continue to have open and hopefully meaningful conversation as to how we can all improve the educational experiences for all of our learners.
- To date, our staff and student positive COVID test results remain low. We have only experienced one student and one staff member testing positive in the ten-week period since school started. Please note that as a district we continue to follow the guidance of the NYS DOH and local SC DOH guidelines. As you may have heard, the NYC DOE Chancellor announced the closing of NYC public school system tomorrow since the City has now reached the 3% Coronavirus positivity testing threshold over a seven-day rolling average. We are in the Nassau/Suffolk combined region and the Governor has set our rates at 9% using the seven-day average (three times the NYC threshold) and 5% using the fourteen-day average. Currently our region is at 3.2% for the seven-day rolling average and 2.9% for the fourteen-day average. These figures are from the Forward NY Gov website.
- We continue to prepare for the return of our grade 7-12 students and staff. Tomorrow evening at 6pm we will have the second parent/student forum to advise of the final plan to

reopen school for students in grades 7-12. I do want to emphasize the importance of having students return to school from the quality of in-person instruction, socialization with peers, physical fitness and mental well-being.

- As Chuck Quinn and Bob Caliendo mentioned in their Construction Manager report, the five new classrooms on the second floor are complete and we will be meeting with the Fire Marshall tomorrow to test the alarm system and obtain approval to occupy. The three new office trailers (with a combined total of 24 individual offices) are on site and we anticipate the electric, smoke detectors, data lines, and Wi-Fi access points being operational by this Friday. The Fire Marshall inspected the three office trailers and granted approval to occupy. The seven existing classrooms in the main building and portable buildings are also ready to be occupied by staff and students.
- The Fire Marshall also inspected the new community fitness center and granted approval for the fitness center (without equipment) to be occupied December 2 for indoor physical education classes. We plan to use the fitness center for Phys. Ed until the new gymnasium is available which we anticipate to be January. At that time, we will install the new fitness equipment.
- As you will see on page 5 of the agenda, namely items 1 and 2 under personnel, I am recommending two current members of our custodial team be appointed from part time to full time positions in order to properly and safely clean and disinfect all of the new offices, classrooms, and common areas.
- Last, we continue to make great strides with our District Comprehensive Improvement Plan (DCIP). We have engaged all stakeholders from students, parents, and our staff with detailed surveys whereby the data will help us make meaningful improvements to our district.

B) Principal Report

- Bus evacuation drills/Fire Drills
- School Psychologist
- Trailers
- Drive-In Movie Night
- Update from Suffolk County Department of Health
- Travel Advisory
- Town of Southampton Survey
- Community Forum/Survey Numbers

C) Director of PPS & ENL Report

- Acclimation - New Location/Office
- 1:1 meetings to meet staff - SE & ENL Teachers & Aides
- NYSAA Training
- IEP /504 Review
- Working with our new psychologists and other related service providers to provide related services remotely has been successful

D) School Business Administrator Report

- The ESSA transparency report, which is usually due in March, is now due in December. I was able to finish that early, so that has been submitted.
- The STAR paperwork is due on has been completed and reviewed, and is due December 7, 2020. It will be filed this week.
- We had our second budget committee meeting on November 4. We now have the guidance we need to finish the budget calendar, so we are presenting that tonight to be approved (Item #3 under New Business). Our next budget committee meeting is December 9. It has been an interesting year to develop a budget. Some of you may have seen in Newsday on Sunday the article about what COVID has cost the district. Myself and several other business officials feel the number Newsday used was low, and the costs continue to climb. Much of the budget will be based on what happens with COVID next year, so we are ready to be prepared with numbers either way.

IV. NEW BUSINESS

***CONSENT AGENDA, ITEMS 1-4**

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 0115-R – Student Harassment & Bullying Prevention & Intervention Regulation; 1120 – School District Records; 5500 & 5500-R – Student Records Policy & Regulation; 5100 Student Attendance; 5151 & 5151-R Homeless Children Policy & Regulation; 5405 Student Wellness; 5420 & 5420-R Student Health Services Policy & Regulation; 6150 Budget Transfers; 8181 Pandemic Planning; 9700 Professional Learning & Staff Development.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 0000 – Educational Philosophy; 4000 – Student Learning Standards & Instructional Guidelines; 4511 – Textbook Selection & Adoption; 4513 – Library Materials Selection; 5205 – Eligibility for Cocurricular and Extracurricular Activities; 9240 – Recruiting & Hiring.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2021-2022 Budget Vote and Election Calendar.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Bridgehampton District-Wide and Building-Level Safety & Crisis Response Plan for the 2020/2021 school year.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1-A16; Pulling #15

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 31, 2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/20- 10/31/2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/20 – 10/31/2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/20 – 10/31/2020.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund A with 30 Claims in the amount of \$51,053.70.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 6) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund C with 8 Claims in the amount of \$5,157.03.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 7) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund H with 5 Claims in the amount of \$479,716.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 1 Claim in the amount of \$14,500.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund T with 17 Claims in the amount of \$134,964.56.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2021-2022 contract with Behavioral Strategies, Licensed Behavior Analyst & LMSW PLLC and the Bridgehampton UFSD and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD approves the Peconic Teacher Center consortium membership for the 2020-2021 school year.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2020-2021 contract with Richard Sperber Landscaping Associates, Inc. and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreements with the following software programs for the 2020-2021 school year and authorizes the Superintendent to executed the individual agreements on behalf of the District, pending Counsel's review:

MacMillan Learning dba Bedford, Freeman & Worth (Sapling)
Swank.com
Peardeck.com
Hudl.com
Quizizz.com

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the contract with Southampton UFSD regarding the provision of Special Education services to Bridgehampton students parentally placed at non-public schools located in the Southampton UFSD for the 2020-2021 school year and authorizes the Board President and Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves Resolved that the Bridgehampton UFSD hereby approves the inter-municipal agreement with Wainscott Common School District for the provision of special education services to students enrolled at the Lower Ross School and authorizes the Board President to sign the agreement, pending review by Counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the following budget transfer:

2020/2021 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2010.150 Instructional Salaries	\$45,000.00	A1620.160 Custodial Non-Instructional Salaries	\$45,000.00	To cover additional custodial salary amounts due to two employees moving from part time to full time

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1 & B2**

Motion: L. Tyree- Johnson Second: C. Lillie Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD hereby appoints Ainsley Wyche as a full-time Custodial Worker I, effective December 1, 2020 at an annual salary of \$40,000, prorated to the start date.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD hereby appoints Angela Peralta Flores as a full-time Custodial Worker I, effective December 1, 2020 at an annual salary of \$40,000, prorated to the start date.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee for Special Education for Students #1104 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: C. Lillie Vote: 6-0

Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VI. MOTION TO ADJOURN at 7:34PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 6-0

VII. MOTION TO RETURN TO Public Session at 9:02PM.

Motion: L. Tyree-Johnson

Second: C. Lillie

Vote: 6-0

VIII. MOTION TO ADJOURN at 9:03PM.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk