

**Bridgehampton Union Free School District  
Special Meeting of the Board of Education  
Thursday, September 30, 2021 – 8:00AM  
District Office  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 8:10AM, followed by the Pledge of Allegiance.

**Present:** Ronald White, President; Trustees: Kathleen McClelland, Markanthony Verzosa, Carla Lillie, Angela Chmielewski, Jo Ann Comfort; Dr. Mary T. Kelly, Superintendent; Tammy A. Cavanaugh, District Clerk.

Excused: Jennifer Vinski, Vice President

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Special Meeting Agenda, dated September 30, 2021.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

**II. SUPERINTENDENT’S RECOMMENDATIONS**

**A) FINANCIAL MATTERS**

**\*CONSENT AGENDA, ITEMS A1-A4**

**Motion: K. McClelland      Second: C. Lillie      Vote: 6-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD hereby authorizes the funding of \$338,000 from the 2020-2021 unassigned fund balance effective June 30, 2021 in the following manner: \$298,000 shall be allocated to the Retirement Contribution Reserve, and \$40,000 to the Emergency Repair Reserve to repay the approved transfer for operating costs or other costs attributable to the COVID-19 pandemic on August 31, 2020.

Motion: K. McClelland      Second: C. Lillie      Vote: 6-0

- 2) WHEREAS**, the voters of the Bridgehampton UFSD approved the proposed General Fund of \$20,658,612 for the fiscal year 2021/2022 at the Annual District meeting held on June 15, 2021;

**THEREFORE, BE IT RESOLVED** that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$9,012,340,725 in the amount of \$17,489,822 for school purposes;

**AND BE IT FURTHER RESOLVED** that the Board of Education authorizes a tax levy in the amount of \$929,900 to be raised for the Hampton Library Operating Fund;

**AND BE IT FURTHER RESOLVED** that the total amount of taxes for these purposes be \$18,419,722.

Motion: K. McClelland      Second: C. Lillie      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the establishment of a Baseball Club account as part of the Extraclassroom Activity Fund.

Motion: K. McClelland      Second: C. Lillie      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the establishment of a Basketball Club account as part of the Extraclassroom Activity Fund.

Motion: K. McClelland      Second: C. Lillie      Vote: 6-0

## B) PERSONNEL MATTERS

### \*CONSENT AGENDA, ITEMS B1-B8

**Motion: K. McClelland      Second: J. Comfort      Vote: 6-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Andrea Drollinger and Tom House as instructors of the Fall PSAT prep course at the curriculum writing rate per the BTA contract, not to exceed 15 hours each which includes prep time, effective September 24, 2021.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the paternity leave for Maxwell Spooner beginning on September 27, 2021 with the intent to return on March 30, 2022.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Diana J. Muralles as a part-time Food Service Worker at an hourly rate of \$18.49, effective October 4, 2021, pending completion of HR paperwork and fingerprint clearance.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the amended August 25, 2021 resolution approving Elizabeth Flanagan as follows:

**Resolved** that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan to provide nursing coverage, effective Monday, September 13, 2021 for the 2021-2022 ASPIRE and Alternative High School program from 2:45-4:30pm, Monday through Friday at her hourly rate per the BTA contract.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints the following individuals to serve on the District Safety/Facilities & Grounds Committee for the 2021-2022 school year:

Jennifer Coggin, Assistant Superintendent for Finance & Operations  
Joseph Jenkins, Custodial Worker III  
Brian Wisnowski, Network & Systems Admin

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints the following individuals to serve on the District Budget Advisory Committee for the 2021-2022 school year:

Dr. Mary T. Kelly, Superintendent of Schools

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints the following individuals to serve on the District Wellness Committee for the 2021-2022 school year:

Parents: Erica Huberty, Pamela Miller

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints the following individuals to serve on the Audit Committee for the 2021-2022 school year:

Dr. Mary T. Kelly, Superintendent of Schools

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

### C) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Angela Chmielewski on behalf of the PTO for the inaugural Bridgehampton Community Day on Sunday, October 10, 2021 (rain date October 11, 2021) from 8am – 5pm on the school grounds.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Andreas Lindberg on behalf of the Southampton United Soccer Club for use of the school fields on Tuesdays and Thursdays from 3pm – 4pm, September 14, 2021 through November 11, 2021.

Motion: K. McClelland      Second: J. Comfort      Vote: 6-0

### III. MOTION TO ADJOURN at 8:19AM into Executive Session to review advice from Counsel.

Motion: C Lillie      Second: J. Comfort      Vote: 6-0

### IV. MOTION TO RETURN to Regular Session at 9:24PM.

Motion: C. Lillie      Second: J. Comfort      Vote: 6-0

### V. MOTION to adjourn at 9:25PM.

Motion: C. Lillie      Second: J. Comfort      Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk