

**Bridgehampton Union Free School District**  
**Board of Education Business Meeting**  
**Wednesday, April 17, 2024**  
**6:00PM - Auditorium**  
**DRAFT MINUTES**

**I. ROUTINE MATTERS**

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:06PM, followed by the Pledge of Allegiance.

**Present:** Jennifer Vinski, President; Jo Ann Comfort, Vice President; Trustees: Kathleen McClelland, Markanthony Verzosa, Carla Lillie, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal; Dr. Peter Daly, Interim Business Administrator; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk

**Counsel:** Michael G. Vigliotta, Esq of Volz & Vigliotta, LLC

**Personnel:** Tenure Candidates: Amanda Candelaria, Brianna Covais, Allison Federico, Angela Selvaggio, Jennifer Suarez and their guests. Joseph Pluta and Caitlin Hansen, BTA Co-Presidents

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated April 17, 2024.

Motion: J. Comfort      Second: K. McClelland      Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 16, 2024 Special Meeting of the Board.

Motion: J. Comfort      Second: K. McClelland      Vote: 6-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 20, 2024 Business Meeting of the Board of Education.

Motion: J. Comfort      Second: K. McClelland      Vote: 6-0

- E)** Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- F)** Invitation to visitors to address the Board of Education on agenda items.

**II. SPECIAL PERSONNEL**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Amanda Candelaria as an Elementary Teacher, effective September 8, 2024; and

**Be It Further Resolved** that this award of tenure is contingent upon Ms. Candelaria receiving an "effective" or "highly effective" Annual Professional Performance Review score for the 2023-2024 school year and, if Ms. Candelaria receives a "developing" or "ineffective" rating after all appeals have been exhausted, the grant of tenure shall be void and unenforceable and Ms. Candelaria's probationary period may be extended in accordance with Education Law § 3012.

Motion: J. Comfort      Second: C. Lillie      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Brianna Covais as a School Psychologist, effective December 1, 2024; and

**Be It Further Resolved** that this award of tenure is contingent upon Ms. Covais receiving an “effective” or “highly effective” Annual Professional Performance Review score for the 2023-2024 school year and, if Ms. Covais receives a “developing” or “ineffective” rating after all appeals have been exhausted, the grant of tenure shall be void and unenforceable and Ms. Covais’s probationary period may be extended in accordance with Education Law § 3012.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Allison Federico as an Elementary Teacher, effective November 30, 2024; and

**Be It Further Resolved** that this award of tenure is contingent upon Ms. Federico receiving an “effective” or “highly effective” Annual Professional Performance Review score for the 2023-2024 school year and, if Ms. Federico receives a “developing” or “ineffective” rating after all appeals have been exhausted, the grant of tenure shall be void and unenforceable and Ms. Federico’s probationary period may be extended in accordance with Education Law § 3012.

Motion: J. Comfort

Second: K. McClelland

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Angela Selvaggio as a Special Education Teacher, effective September 8, 2024; and

**Be It Further Resolved** that this award of tenure is contingent upon Ms. Selvaggio receiving an “effective” or “highly effective” Annual Professional Performance Review score for the 2023-2024 school year and, if Ms. Selvaggio receives a “developing” or “ineffective” rating after all appeals have been exhausted, the grant of tenure shall be void and unenforceable and Ms. Selvaggio probationary period may be extended in accordance with Education Law § 3012.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Jennifer Suarez as an Art Teacher, effective September 7, 2024; and

**Be It Further Resolved** that this award of tenure is contingent upon Ms. Suarez receiving an “effective” or “highly effective” Annual Professional Performance Review score for the 2023-2024 school year and, if Ms. Suarez receives a “developing” or “ineffective” rating after all appeals have been exhausted, the grant of tenure shall be void and unenforceable and Ms. Suarez’s probationary period may be extended in accordance with Education Law § 3012.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

## G) Communications

## H) Board of Education Discussion Items

(a) 2024/2025 Budget Presentation – Peter Daly, Interim School Business Administrator

### III. ANNOUNCEMENTS

- |                |   |
|----------------|---|
| a) April 21    | Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium                         |
| b) April 22-26 | Spring Recess; No Classes; District Open                                  |
| c) April 28    | Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium                         |
| d) April 30    | Parent/Teacher Conf 12:00 – 2:45PM; Early Dismissal 11:05AM               |
| e) May 3       | Spring Play “Aesop Refabled” – 7PM Auditorium                             |
| f) May 4       | Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM                           |
|                | Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM                         |
|                | Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM                        |
| g) May 4       | Little Bees Basketball Clinics – 11:00AM                                  |
| h) May 4       | Spring Play “Aesop Refabled” – 7PM Auditorium                             |
| i) May 5       | Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium                         |
| j) May 6       | Field Trip Shinnecock Planetarium, Southampton HS – 6 <sup>th</sup> Grade |
| k) May 7-9     | NYS – 3-8 Math  |
| l) May 10      | World Languages Honor Society Induct. 1:45-2:45PM Auditorium              |
| m) May 12      | Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium                         |
| n) May 13-17   | NYSESLAT Listening, Reading & Writing                                     |
| o) May 14      | NYS Science 5 <sup>th</sup> & 8 <sup>th</sup> Grade Testing               |
| p) May 14      | Spring Concert 5:30PM Auditorium  |
| q) May 15      | Field Trip – Cradle of Aviation – 6 <sup>th</sup> Grade                   |
| r) May 18      | Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM                           |
|                | Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM                         |
|                | Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM                        |
| s) May 18      | Little Bees Basketball Clinics – 11:00AM                                  |
| t) May 19      | Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium                         |
| u) May 22      | BOE Meeting – 6PM - Auditorium  |

### IV. REPORT

#### A) Superintendent of Schools

### V. NEW BUSINESS

### VI. SUPERINTENDENT’S RECOMMENDATIONS

#### A. FINANCIAL MATTERS

#### \*CONSENT AGENDA, ITEMS A1-A16

Motion: J. Comfort

Second: C Lillie

Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2024-2025 budget in the amount of \$22,554,442 and authorizes the Superintendent of Schools to certify and submit the property tax report card to the State Education Department.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for March 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2023 – 03/31/2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2023 – 03/31/2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2023 – 03/31/2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**6) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund A with 40 Claims in the amount of \$351,569.87.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**7) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund C with 4 Claims in the amount of \$6,163.79.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund F with 1 Claim in the amount of \$2,501.00.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24, Fund A with 41 Claims in the amount of \$74,437.44.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund C with 5 Claims in the amount of \$2,024.12.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund CM with 16 Claims in the amount of \$140,344.05.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of 18 new basketball travel backpacks from Coach Robert Holford of Martin Van Buren High School in Queens.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 13)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Lesh EDvantage Consulting, LLC for the period of March 30, 2024 through June 30, 2024 and authorizes the Superintendent of Schools to execute the contract.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 14)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with 6K Fitness & Athletics, LLC to provide a Youth Soccer Clinic on Sundays from 12pm – 1pm, April 28, 2024 – June 16, 2024 and authorizes the Superintendent of Schools to executed the agreement, pending review by Counsel.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 15)Resolved** that the Board of Education of the Bridgehampton UFSD a one-year lease extension of its lease agreement with the Hampton Classic Horse Show, Inc. for the period of June 1, 2024 through May 31, 2025, and authorizes the Superintendent of Schools to send a notice of renewal to the Landlord.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 16)Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves a one-year lease extension of its lease agreement with the Anthony S. Babinski, Jr., as Trustee of Anthony S. Babinski, Jr. Revocable Trust/Theresa G. Babinski Credit Shelter Trust for the period of June 1, 2024 through May 31, 2025, and authorizes the Superintendent to send notice of renewal to the Landlord.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

## **B. PERSONNEL**

### **CONSENT AGENDA, ITEMS B1, 3-4**

**Motion: J. Comfort**

**Second: C. Lillie**

**Vote: 6-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Maternity/Childcare/FMLA leave request for Kristina Dunlap beginning on March 18, 2024 through June 21, 2024, with the intent to return to work on Monday, June 24, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Michael Mack as Director for Pupil Personnel Services at the Bridgehampton UFSD, effective end of day on June 30, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD approves Ryan Barker to provide livestreaming of baseball games for the 2024 season for up to 2.5 hours for each home game at the non-instructional duties rate per the BTA contract.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the District Clerk to canvass individuals to serve as Election Inspectors and Assistant Clerks for the Annual Budget Vote and Board of Education Election to be held on Tuesday, May 21, 2024 during the hours of 2:00pm – 8:00pm, and to authorize the District Clerk to fill any vacancies in these positions which may occur before such date.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

### C. COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10016, #10182, #10011, #10019, #10642 and authorizes the District to arrange for appropriate services.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

### D. BUILDING USE REQUESTS

- VII. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- VIII. **MOTION TO ADJOURN at 7:11PM** to Executive Session to discuss personnel matters with counsel.

Motion: J. Comfort

Second: K. McClelland

Vote: 6-0

- IX. **MOTION TO RETURN TO Public Session at 9:15PM.**

Motion: J. Comfort

Second: K. McClelland

Vote: 6-0

- X. **MOTION TO ADJOURN at 9:16PM.**

Motion: J. Comfort

Second: K. McClelland

Vote: 6-0

Respectfully submitted,

Tammy A Cavanaugh  
District Clerk